

Haskell County Sheriff's Office
P. O. Box 853 Sublette, KS 67877
Phone (620) 675-2280 Fax (620) 675-2638
Troy Briggs, Sheriff

APPLICATION FOR EMPLOYMENT

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, martial or veteran status, or the presence of a non job related medical condition or handicap.

PLEASE PRINT

Date of Application: _____

Position(s) applied for: _____

How did you learn about this job? _____

Name: _____

Last

First

Middle

Mailing Address: _____

Address: _____

Street

City

State

Zip

Telephone: _____ Social Security Number: _____

E-mail address: _____

Have you filed an application here before _____, if YES give date filed _____

Have you ever been employed here before _____, if YES give dates _____

Are you employed now? _____. May we contact your present employer? _____

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration status?
_____ Proof of citizenship or immigration status may be required upon employment.

What date would you be available for work? _____

Are you available to work full-time? _____ Part time _____

Employment with this agency requires shift and holiday work, is this a problem? _____

Have you ever been charged with a felony crime? _____

Have you ever been convicted of a felony? _____

If yes please explain, including dates _____

Have you ever been charged with a misdemeanor crime? _____

Have you ever been convicted of a misdemeanor? _____

If yes, please explain, including dates _____

This position may require a valid driver's license; do you have a valid license? _____

If yes, what state issued your license _____, License number _____

Do you speak any languages other than English? _____

If yes, what languages _____

How proficient are you in these languages? _____

Please list any professional, trade, business or civic activities or offices held:

Please list any specialized schools or training that you have attended.

Please list any special skills, training or other qualifications.

Employment experience

Start with your present or last job. Include military service assignments and volunteer activities.

Employer name _____
Address, city and town, _____
Job title and job duties _____
Supervisor _____
Employed from _____ employed to _____
Reason for leaving _____

Employer name _____
Address, city and town, _____
Job title and job duties _____
Supervisor _____
Employed from _____ employed to _____
Reason for leaving _____

Employer name _____
Address, city and town, _____
Job title and job duties _____
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Address, city and town, _____
Job title and job duties _____
Supervisor _____
Employed from _____ employed to _____
Reason for leaving _____

References

Please list at least 3 individuals for references, not related to you, that we may contact.
Include full names, addresses and telephone numbers, but do not list former employers.

Name: _____

Address: _____

Phone Number(s): _____

Relationship to Reference: _____

Name: _____

Address: _____

Phone Number(s): _____

Relationship to Reference: _____

Name: _____

Address: _____

Phone Number(s): _____

Relationship to Reference: _____

The information that I have listed on this application is true and correct to the best of my knowledge.

Name _____ Date _____

I understand that having applied for a position with this agency, the agency will conduct a thorough background investigation of myself.

I hereby authorize all persons to whom this form is provided, in either original or duplicate form, to release any information about or concerning me to the Haskell County Sheriff's Office.

Any information obtained about me will be kept on file while this application is active or during the course of my employment.

If I am no longer considered a candidate for employment, the background information will be destroyed.

Name _____ Date _____